

St. Nicholas Parish Council Meeting

Minutes

12 September 2012

Members in attendance:

Barbara Rhenish, Walter Alesevich, Marina Poutiatine(via telephone), Claire Nobles, Mark Pietrzykoski, Suzanne Tolstoy, John Stepanchuk, Ann Alaoglu, William Corcoran, Michele Smith, and Ken Mitchell

Members absent:

Marilyn Swezey and Peter Vlasov

Clergy in attendance:

Father John Perich and Father Valery Shemchuk

The meeting began at 7:15PM

Father John led everyone with an opening prayer

The Meeting Agenda was reviewed by the PC and agreed to by all

The Meeting Minutes for July were reviewed and after editorial changes, the minutes were approved by all.

Please note: There was no Parish Council Meeting for the Month of August

Acting Administrator and Clergy Report:

Father John requested the PC go into Executive Session. Walter made the motion to go into executive session and the motion received a second. The PC agreed to an executive session which lasted from 7:20PM until 8:10PM.

Old Business:

Renovation

Some of the issues about the renovation was discussed in the Executive Session. It was noted that the upcoming special parish meeting on 23 September would decided the final funding and plan for the renovation.

Some of the financing was discussed and at this point looks as follows:

- An anonymous donor is pledging an initial \$300,000; plus an additional \$50,000
- The Gift Corner is donating \$25,000
- The Domitian Guild is donating \$10,000
- All the proceeds' from the Fall Festival will go towards the financing
- Then what is given by the Parish donors and others

Based on this financial base, Michele then made the motion to help provide guidance to the Parish in making its final decision and commitments for the kitchen and basement renovation. The motion received a second.

Motion: The parish Council recommends the following priorities for the kitchen and basement renovation project, upon completing the kitchen renovation the priorities would be in order: 1) central fellowship area, 2) Gift Corner and Children's Area, and 3) other areas.

The Motion was passed with all PC members voting in favor.

Fall Festival

The Festival Coordinating Committee/Team has just received a donation of \$3,000.00 for the festival and likely more donations would be forth coming.

The coordinating team has been advancing the both the advertising, entertainment, food and sale items for the festival. Additionally, this year a significant effort is going into developing a web site that will be used to advertise and promote the festival the various activities. Paul Mosher has given of his talent and effort to develop this web site and advertizing plan.

Shishkin House

The Parish will make the last subsidy payments for living expenses and utilities in October for support of the outgoing Metropolitan.

New Business:

Special Parish Meeting

A special Parish meeting is to be held on 23 September following the Divine Liturgy for the Parish members to review the plans, options and financial approach to implementing the kitchen and basement renovations. Michelle will prepare materials for the Parish that will explain the purpose and information they need to know before making a decision,

Second Parish Priest

This topic was discussed in the Executive Session. It was noted that the Parish was in need of an additional full time priest. Also discussed was how important this need is to the church and the PC should focus on this need.

Annual Meeting

On 18 November the Parish will have its annual Parish Meeting

Sunday School President

Although there is volunteers for most of the Sunday School teaching, no one has volunteered to serve in the necessary function of Sunday School President. So far no one has been found to replace Marty McGuigan. PC members are asked to help in finding a suitable volunteer for this critical task.

AAC November 2012

The OCA has requested delegates to attend the AAC in Parma, Ohio. St. Nichols in addition to Its priest is currently allowed one delegate. The issue is how to choose this delegate. The

Council asked Fr. John and Walter to review the pertinent by laws and other authority to determine how St. Nicholas should choose its lay representative delegate.

Committee Reports:

Budget and Finance.

The Budget and Finance Committee continues to develop the 2013 fiscal year budget. Father John and the committee have emphasized several priorities. Those include approving finance and accounting policies and procedures, which, have been developed, adding an additional priest to the Cathedral staff and continuing with the on-going role of Father John as Church Administrator.

Additional items of note: Michele continues to work with the Diocese concerning assessment for 2012. The final agreement on the exact amount due is still being negotiated. Michele has also setup Quick Books on line to upgrade the Cathedral's bookkeeping process. Mid-year financial giving record statements have been sent out to all members and those who hve provide gifts to the church.

Personnel.

St. Nicholas has hired a new office manager, Barbara Ashton, who will manage the office and the bookkeeping.

Regarding the two previous employees, the Cathedral is obligated under DC law to provide unemployment compensation, which has now become an added expense to the current budget.

Suzanne put forth the following motion:

Motion: The Church continues the compensation package for Zene until the first of November 2012. The motion received a second. The vote in favor of the motion was unanimous.

Facilities

Mark reported that there is serious and extensive cost that will be required to fix the steps and on the front side of the church and to repair the bell tower. The cost could be range in the \$50,000. Additionally the sidewalk is also in need of redoing and the cost for this could range around \$85,000.

Legal and By Laws

Walter reported we are still waiting to hear from Verizon on the telephone account. We are still waiting to hear back from the District on the tax liabilities appeal we have made to the city on the taxes due on the Rectory.

The meeting was called to adjournment at 9:10PM

Everyone participated in the closing prayer

Next PC meeting set for 18 October 2012

Approved:

President of the St. Nicholas Cathedral Parish

Priest in Charge of the Cathedral

Date